PO Bo

Auckland 1

Mr

15 July 2010

Client Number:

Auckland 1

Dear Mr

The following appointment has been made for us to meet and talk about training and/or a work plan.

The details are:

Date:

29 July 2010

Time:

9:30 am

With:

Workbridge

Place:

Auckland

If you are unable to attend, please contact us to arrange a time that suits you better.

If you have any questions, or want any help with this, please call us on our General Enquiries number, **0800 559 009**. If you are deaf, hearing impaired or find it hard to communicate by phone, you can contact us on our DeafLink Free Fax **0800 621 621**.

When you contact us please tell us your client number give you a better service.

This will help us

Yours sincerely.

Service Centre Manager