

AUCKiew

MAr

Street

08 July 2010

Client Number:

Auckland 1

Dear Mr

The following appointment has been made for us to meet and talk about training and/or a work plan.

The details are:

Date:

22 July 2010

Time:

2:30 pm

With:

R S

Place:

Auckland

If you are unable to attend, please contact us to arrange a time that suits you better.

If you have any questions, or want any help with this, please call us on our General Enquiries number, 0800 559 009. If you are deaf, hearing impaired or find it hard to communicate by phone, you can contact us on our DeafLink Free Fax 0800 621 621.

When you contact us please tell us your client number give you a better service.

. This will help us

Yours sincerely,

Service Centre Manager